



Buckinghamshire Wellbeing Capacity Fund

Guidance to applicants

Introduction

Heart of Bucks, the Rothschild Foundation and The Clare Foundation are pleased to launch their Buckinghamshire Wellbeing Capacity Fund.

We are aware that Covid-19 presents a challenge to the wellbeing of Buckinghamshire residents, particularly those who have been and will continue to be, disproportionately impacted by the virus and the related effects of the pandemic.

The successful applicant will receive a one-off grant of **£68,000** to deliver a holistic project working to create **new capacity** to support wellbeing across the county, and to help to make Buckinghamshire's recovery from the Covid-19 pandemic sustainable, with reach into all communities.

We expect to see partnership, collaboration and innovation in applications, but we don't expect to see the 'finished article'. Rather, we hope that this Fund will support potential new ways of working for the sector that will have both immediate and longer term impact.

Timetable

Fund Opens	14 th August 2020
Workshop	(September, date to be advised)
Applications close	30 th September 2020
Applications assessed and due diligence checks completed	1 st – 15 th October 2020
Funders Decision making panel	16 th – 31 st October
Applicants notified	1 st week of November 2020
Mobilisation of project commenced	2 nd week December at the latest
Completion of Project	6 months after first mobilisation date
End of Grant Impact report	7 months after first mobilisation date

Who can apply?

Registered charities, voluntary and community groups which are based in, or operate for the benefit of, residents in Buckinghamshire. The lead group must be formally constituted and operate for public benefit.

Preference will be given to consortium/partnership applications of two or more local organisations. It is particularly important that the new capacity created, extends across the whole county (excluding the Milton Keynes administrative area).

Applications should be made by the lead organisation ONLY.

Both new, and enhancements to existing, projects will be considered, provided that they satisfy the objectives above.

Priority:

Applications will be considered for priority that:

- Demonstrate partnership/collaboration with other NfP organisations
- Indicate how they will work closely with organisations outside of the NfP – for example the local authority, Buckinghamshire Business First, the healthcare trust, and other relevant agencies.
- Demonstrate an understanding of how to work effectively within Buckinghamshire as a 'place', including engaging with the community boards for more localised aspects.

In addition to local collaboration, your project proposal should incorporate active engagement with at least one of the following priority groups:

- BAME groups;
- LGBTQ+ community;
- Young people aged under 25

And/or one of the following priority issues:

- Physical activity & health
- 'Green' recovery and environmental sustainability;
- Digital inclusion & accessibility.

How much can be applied for

Project Cost

Applications can be made up to **£68,000** for the delivery of the project. This can be the whole project cost, or for particular aspects such as capital expenditure, staffing or core costs, although we encourage organisations involved to contribute 'in kind' if possible.

Partnership working and collaboration

We recognise that genuine collaboration requires the time and space to develop effective relationships that are fundamental to a 'systems approach'. We also appreciate that this can come at a financial cost to non-profit organisations.

If the successful applicant represents a partnership of organisations, it will be given an additional grant of **£5,000** to explore effective collaboration and encourage the innovative thinking that results in the coming together of multiple perspectives. This additional grant must be used towards activity that is separate to your direct project delivery costs.

We are keen for applicants to consider how collaboration extends to the communities they are engaging with and how they may be supported to engage with decision making processes that influence project development.

Process

Heart of Bucks will manage an online application process for the fund. You can view the application questions and help text in a separate document on the fund web page. Due diligence checks will be undertaken and any clarification questions raised with the lead applicant. Applications will be shortlisted according to the criteria defined here.

Workshop

To help facilitate the multi-agency discussions that will be needed to form suitable projects, an open workshop will be hosted. This workshop will enable organisations to meet, discuss the challenges, and possible solutions. It will be an opportunity to meet other organisations that might make suitable partners for making an application to the Capacity Fund. More details on the workshop will be released shortly.

Decision

A grants panel, made up of delegated representatives from contributors to the Capacity Fund and other relevant people, will convene to review the shortlisted applications and make a decision.

Accountability

The lead partner will hold responsibility for the delivery of the project, and for compliance with the Terms and Conditions across all partners.

You may wish to consider creating a Partnership Agreement or Memorandum of Understanding, which sets out the responsibilities within your partnership. However, the Funders contract will be with the lead partner who will remain responsible for delivery.

The lead partner will be required to submit an end of grant impact report, setting out the impact that the project achieved and providing all available data for review by the Funders, and if appropriate the Local Authority via the Strategic Funding Group.

They should also be available for project visits by the Funders or their representatives (with reasonable notice given) throughout the project.

Further support

If you need further support with the application form, please email the grants team at Heart of Bucks grants@heartofbucks.org

Thank you for your engagement with this exciting new initiative.